## What to document for a matched withdrawal Match for other assets Microenterprise Matched emergency withdrawal or match for Capitalization emergency savings Saver requests a matched withdrawal for a Saver requests a matched withdrawal, qualified purchase via reimbursement and identifies the vendor and amount Business plan is completed Saver requests a If approved, saver makes If vendor is a If the IDA Provider matched emergency the purchase with their known and is **NOT** familiar withdrawal own funds Saver requests a legitimate business with vendor matched withdrawal Saver provides a receipt for Match funds go to the reimbursement If vendor is an Determine and individual, unless they Match funds go to the document the individual or a request otherwise registered business non-traditional legitimacy of the Match funds go to the business: Include business individual receipt or other documentation with No further No further sufficient detail about Receipt is saved as Match funds go documentation of documentation of completed purchase documentation of purchase to the vendor purchase required purchase required Documentation for all matched withdrawals: Receipt or deposit statement showing **Electronic Transfer: Documentation**

Copy of the

check

DONE

from financial institution or agent

that includes details of the transfer

the match funds were deposited or

applied to the purchase