



REQUEST FOR LETTERS OF INTENT

Due: Friday, August 30, 2013

A letter of intent is required for all organizations that plan to submit a proposal. Please note that organizations submitting a letter of intent may not be invited to submit a full proposal – an invitation to apply is required and will be issued by NP on or before September 13, 2013.

When submitting your letter, please include the following:

- Letterhead of the submitting organization
- Project title
- Brief project description (maximum 1000 words – see below)
- Contact Information for Fall 2013 IDA Project Inquiries

Project Description

We ask that the Letters of Inquiry be short and simple. We would like information on the proposed plan to deliver IDAs – including identification of an existing Fiduciary Organization (FO) that would be a good partner in the project delivery, or suggestions on administrative alternatives to the current FO model.

While short and simple, Letters of Inquiry should include:

- Current work
- Demographics and geographic locations of the individuals to be served
- Interest and experience in providing IDAs
- Expected capacity for IDA accounts
- Any leveraged resources your organization brings to this work
- Any relationship you have to existing partners and/or thoughts on preferred partnerships

Please submit letters of intent by email or U.S. Mail to:

Jessica Junke

Program Manager

Email: jjunke@neighborhoodpartnerships.org

Address: 310 SW 4th Ave, Suite 715, Portland, OR 97204

Phone: (503) 226-3001 ext.109

For more information on the Oregon IDA Initiative, please visit www.oregonidainitiative.org